ICAR-Indian Grassland and Fodder Research Institute
भारतीय चरागाह एवं चारा अनुसंधान संस्थान
Jhansi – 284 003 (U.P.)
झाँसी – 284 003 (उ.प्र.)
Phone No. 0510-2730908 GST No.09AAAAI1830P5ZD Fax No. 0510-2730833

e.F.No.3-4/Str.Pur./Agri.Job Works Contract/2022-23/1(Computer No.223990) Dated: 01.10.2026

Registered/e-mail:pathakmanoj623@gmail.com

To,

M/s Manoj Kumar Pathak,
Siddeshwar Peeth, Gwalior Road, Jhansi-284002 (UP)

Sub.: Work Order for supply of farm labours for the month of October-2026-reg.

Ref.: GeM Contract No. GEMC-511687719264877 dated 31.01.2024 & GeM Sanction No. 511687719264877 dated 31.01.2024 and Institute Sanction Order for purchase through GeM No. 3-4/Str.Pur./Agri.Job.Work Contract/2022-23 dated 31.01.2024 (GeM Bid No. GEM/2023/B/3750640 dated 08.08.2023-Annual Job/Work contract for supplying Farm Labour (Agricultural Activities–for research area 214.45 hectare (approx.) Through Manpower Outsourcing Service.**(Vide Extention Office Order F.No.3-4/str.pur./Agri.Job WorksContract/2022-23 dtd. 30.09.2026)**

Sir,

It is to inform you that on the basis of recommendation of Farm Advisory & Farm produce Disposal committee, the Director, IGFRI, Jhansi has been pleased to accord approval of supply of farm labour for various Agricultural Activities – for research area 214.45 hectare(approx.) through Manpower outsourcing service i.e. Allied Service-Agricultural Activities, Animal management Activities and support Activities for the month of **October-2026** under Annual Job Work Contract for the different divisions/ PCFC/Sections/Unit/Farm/Misc. Projects (**Attached as Annexure-I- for S.N.. 1 to 25 for supply of farm labours).**

Hence, you are hereby informed to provide manpower for the completion of attached job work in different division/section/unit. The list of manpower deployed in the Institute for different division/section/ labs/Farm may also be provided. After completion of the work, all the bills along with attendance / presence of contract persons and their verification payment details of contract persons through which payment has been credited in their bank account and EPF/ESI deposition Challan may be submitted to **CAO/HOO Section**, IGFRI, Jhansi for processing the payment.

This issued with the approval of the Director, ICAR-IGFRI, Jhansi.

Yours faithfully,

Encl: As above (works list enclosed (Annexure-I for S. No. 1 to 25).

Sr. Administrative Officer
ICAR-IGFRI, Jhansi

Distributions:

1. All Concerned Divisions/Sections/PC(FC)/PIs/Unit In-charges, IGFRI, Jhansi
2. Chief Administrative Officer & Head of Office for information please
3. Comptroller/ Sr. AO/ Sr. F&AO/ AAO (B&C), IGFRI, Jhansi.
4. AAO (Str.Pur.)- for information and necessary action for payment process accordingly pl.
5. Shri Avinash Chandra, Farm Manager & Member Secretary through Chairman, FA&FPDPFC IGFRI, Jhansi (Ref.: as received duly approved by the C/A on 01.10.2026 on the body of duly singed proceeding dt. 01.10.2026 by FA&FPDPFC) for propose the job contract work for the month of **October-2026** for supply of farm labour (Annexure-I - work list S.No. 1 to 25).
6. Dr. R.V.Kumar, Pr. Sci. & Vigilance Officer, IGFRI, Jhansi
7. I/C AKMU for uploading on Institute website please.
8. Concerned file

Annexure-I (Supply of Farm Labour-M/o October-2026)

Sr. No.	Division/ Unit	Fund source/division/ unit	Job/Work description	Labour category	Qty number (Max.)	Number of days	Total job work days (Max.)
1	CP	Institute Fund /HD/CP	Field preparation, sowing, fodder cutting (green), loading of fodder, help in data recording, soil sampling, road & bund cleaning in CP farm, IFS, TD block and managements of experiments, cactus etc	Unskilled	18	26	390
			Cleaning of roads and TD block fields	Unskilled	1	26	26
			Vermicompost & Azolla unit	Semi Skilled	1	26	26
			Data recording of agrometeorology and other projects work	Semi skilled	1	26	26
2	GSM	Institute fund/HD/GSM	Grass seed harvesting, TD block maintenance, Intercultural operations, Spraying of nutrients, Morus field maintenance	Unskilled	16	26	312
			New area cleaning, grassland development	Unskilled	5	20	100
			Assistance in lab and field work	Skilled	1	26	26
3	FMPHT	Institute Fund /FMOU	Tractor Drivers to operate 15 tractors/4 Reaper binder for rounting work of the institute to completed different farm work i.e ploughing sowing Harvesting Threshing etc.	Skilled	15	26	312
			Repair & Maintenance of farm machinery, tractors etc.	Skilled	2	26	52
			Workshop mechanic for welding and black smithy related works.	Skilled	1	26	26
			Cleaning of machineries, Lawn tractor shed, assistance in repair and maintenance, tractor and other field related work	Unskilled	1	26	26
		Institute Fund /HD/FMPHT	Lab/office assistance, Assistance in field /lab data recording and all other related works, handling, repair and maintenance of machineries and other related works	Semi-Skilled	1	21	21
			Cleaning of office/ lab, Hedge and Lawn maintenance, Maintenance and related activities, Message/peon/assistant	Unskilled	1	26	26
4	PAR	Institute Fund /PAR	Hand milking (morning & evening), milk packaging, counting& recording, bull handling &semen collection etc	Semi-Skilled	9	26	182
			Care and management of large and small animals which includes dung removing, shed cleaning/, , grazing and fodder conservation (silage and hay making) and all other related works including security	Unskilled	18	26	390
			Assistance in sale of milk in the counter, Proper storage of unsold milk etc.	Unskilled	1	26	26
5	Farm section	Institute Fund /farm section	Cleaning of bunds, roads & irrigation channels, fertilizer application, herbicide spray, fodder harvesting, and general cleaning etc.	Unskilled	6	26	156
			Other/externally funded projects				
6	PCFC	AICRP-FC Coordinator	Maintenance of germplasm, crossing and pollination programme and data recording of AICRP trials, Cultivation work viz., weeding, irrigation, fertilizer application, Herbicide spray, harvesting, weeding and other farming related work	Unskilled	6	26	156
7	*PAR	Dr. B.P. Kushwaha, PI Net work project on Bhadawari Project (Project code 1452)	Hand milking (morning & evening), milk packaging, counting& recording, bull handling &semen collection etc	Semi Skilled	3	26	78
			Care and management of large and small animals which includes dung removing, shed cleaning/, , grazing and fodder conservation (silage and hay making) and all other related works including security	Unskilled	12	26	286

8	*PAR	Dr.Pooja Tamboli, PI-AICRP on Bundelkhandi Goats (Project code 1010260)	Data feeding in computer on various aspects: body weight, morphology, milk yield, treatment of animal etc.	Semi-Skilled	1	26	26
			Data recording on body weight, morphology and milk yield etc. treatment of animal, vaccination of animal in the field.	Unskilled	10	26	234
9	*Seed Tech	NLM Seed Production Project - 2627091	Watch and ward of field areas (Lakara, Bajna & Oldshed Block), preparation of nursery and transplanting of grasses, uprooting of BN Hybrid rootslips, processing and cleaning of seed, cultural operations (gap filling, weeding, irrigation, spraying etc.)	Unskilled	40	26	988
		NLM Seed Production Project - 2627091	For tractor operations (field preparation, ploughing, spraying, side reaper etc.)	Skilled	2	26	52
		AICRP on seed (Crops) Project - 1008016	Operation of seed processing plant, maintenance of seed processing plant and storage unit, seed stock maintenance, collection/ harvesting of grasses seed, seed testing, seed treatment etc.	Skilled	3	26	78
		NLM collaborative Project - 2627092	Preparation of nursery and transplaning of grasses in Seed Tech and GSM Div. Farm, uprooting of BN Hybrid rootslips,	Unskilled	3	26	78
10	*UPCAR Project (Component-1)	Dr. Nakul Gupta, PI UPCAR Project (Component-1) Project-2627082	Transplanting and management of grasses (project grasses)	Unskilled	1	26	26
11	*UPCAR Project (Component-2)	Dr. Ravi Prakash Saini, PI UPCAR Project (Component-2) Project-2627083	Prepration of field and sowing of berseem genotypes	Unskilled	1	26	26
12	*UPCAR Project (Component-3)	Dr. Subhash Chand, PI UPCAR Project (Component-3) Project-2627084	Cleaning of seeds, seed packets preparation, sowing, weeding, irrigation, fertilizer application, herbicide spray etc.	Semi-skilled	1	26	26
13	*FMPHT	Dr. P.k. Pathak, PI FIM project	Data collection, experimentation and help in village & field /Lab under Externally funded FIM Project.	Skilled	2	26	52
14	*Fly ash Project	Dr Avijit Ghosh, PI, Project code-1012963	Harvesting of annual crops and Sowing of Rabi crops , Harvesting of seeds of grasses	Unskilled	3	26	78
15	*NASF Project	Dr Avijit Ghosh, PI, Project Code-1015086	Assistance in lab and field work	Semi-skilled	1	26	26
16	*Genome Editing Project	Dr. Parichita Priyadarshini, PI Project Code-1015164	Assistance in net house and lab work	Semi-skilled	1	26	26
17	*Reliance Project	Dr. Shahid Ahmed, PI	Assistance in conducting of field experiments and data collection, transplanting of grasses, crossing and pollination, forage sample collection and analysis in laboratory, seed collection in grasses, assistance in biotechnology laboratory and PGR management	Semi-skilled	22	26	520
			Field preparation, sowing, hoeing, weeding, cleaning, irrigation and maintenance of grasses in field, TD block and net house	Un-skilled	45	26	1040
18	*NASF Project	Dr. Shashikumara P, Project No. 2526122	assistant lab and net house, data recording and seed packing	Semi-skilled	1	24	24
19 A	*UPCAR -IFS (Agra)	Dr. Gaurendra Gupta, PI Project Code-2526125	Development & Maintenance of the IFS nursery etc	Un-skilled	1	26	26
19 B	*UPCAR -IFS (Agra)	Dr. Gaurendra Gupta, PI Project Code-2526125	Field implementation and data recording	Semi-skilled	1	26	26
20	*ICAR-Corpus Fund	Dr. Shashikumara P, Project No. 2526021	sowing and field maintenance, irrigation and weeding	Un-skilled	1	26	26

21	*SC-SP Project	Dr. Sadhna Pandey, PI	Assistance in implementation, Monitoring and evaluation of DAPSC	Semi-skilled	1	18	18
22	*Goe on Millets	Dr. R V Kumar, PI Project-2627081	sowing and field maintenance, irrigation and weeding	Un-skilled	1	26	26
23	*UPCAR -IFS (Jhansi)	UPCAR-IFS(Jhansi) Project-2627085	Agricultural Work	Un-skilled	1	26	26
24	*CRP-AB	Dr. Shahid Ahmed, PI	field maintenance, irrigation and weeding	Un-skilled	1	26	26
25	*DUS Project	Dr. Subhash Chand, PI (Project-2627077)	Filed work.	Un-skilled	2	26	52

Note :- *Sanctioned with the condition that the PI will be responsible for arranging payment, If fund in not received in the Project.
****Office should verify/ insure about the category of workers as per the gazette notification etc.**